



**PUNJAB PUBLIC SERVICE COMMISSION**  
**LDA Plaza, 7-Edgerton Road near Aiwan-e-Iqbal, Lahore**

**GUIDELINES ON ELIGIBILITY / SCRUTINY CRITERIA**

Subject:- **RECRUITMENT TO TWENTY-FIVE (25) (INCLUDING 03 POSTS RESERVED FOR SPECIAL PERSONS AND 01 POST RESERVED FOR MINORITIES) POSTS OF HEAD NURSE (FEMALE) (BS-17) ON CONTRACT BASIS FOR A PERIOD OF THREE YEARS IN THE PUNJAB EMPLOYEES SOCIAL SECURITY INSTITUTION (PESSI) LABOUR AND HUMAN RESOURCE DEPARTMENT. (CASE NO.38M2023).**

**QUALIFICATION:**

- i) M.Sc. Nursing or equivalent qualification from recognized University with at least three years practical experience as charge nurse / staff nurse; OR
- ii) BSC Nursing post registered nurse with at least four years practical experience as charge nurse; OR
- iii) BSC Nursing generic with at least five years practical experience as charge / staff nurse; OR
- iv) Registered Nurse and registered midwife with Diploma in Ward Management or equivalent qualification recognized by Pakistan Nursing Council with at least five years practical experience as charge nurse.
- v) In addition to all above qualifications, valid registration from the Pakistan Nursing Council.

**Note:** Preference shall be given to practical experience from any Health Institution of the Government.

**IMPORTANT NOTE:**

- (i) Only practical experience **after** the prescribed qualification shall be considered.
- (ii) Experience in private hospitals shall be accepted if such hospital is registered with Punjab Healthcare Commission, PMC/ PMDC or any other Regulatory Authority.
- (iii) The candidates who had applied to PNC for Registration of their Diplomas, B.Sc. Nursing Generic, B.Sc. Post-Registered or M.Sc. Nursing or on or before the closing date but;
  - a) Registration Cards were issued after the closing date; or
  - b) Registration cards have not been issued so far; Shall be Provisionally held eligible subject to the condition that such candidates shall have to produce documentary evidence properly stamped & signed by the Competent Authority of PNC that they have applied for such card on or before the closing date.
- (iv) The candidates who had applied to PNC for renewal of their expired registration card after the closing date shall also be held eligible.

**AGE LIMIT:-** **Female Candidates:** 25 to 35+ 8 =43 year

**CLOSING DATE:-** **14-12-2023**

The following original documents are required for eligibility/scrutiny criteria to the post of **Head Nurse (Female) (BS-17):-**

1. Valid CNIC
2. Certificate of Matriculation / O Level (Equivalence Certificate from IBCC)
3. Certificate of Intermediate / A Level (Equivalence Certificate from IBCC)
4. M.Sc. Nursing or equivalent qualification from a recognized
5. B.Sc. Nursing Post Registered Nurse
6. B.Sc Nursing generic

7. Diploma in Nursing and Diploma in Midwifery
8. Diploma in ward administration
  - a. Candidates who do not possess the above said qualification will not be eligible even they had qualified the written test.
  - b. In case of equivalent qualifications, it will be responsibility of the candidates to obtain equivalence of their degrees to the required qualification well before the conduct of Written Test / Interview from HEC or QEDC of concerned Department.
  - c. Bachelor's Degree (04 Years) or Master's Degree including DMCs showing Total and Obtained Marks / Percentage Certificate from Controller of Examination is required in case candidate have degree with only CGPA as PPSC does not accept CGPA.
9. Experience Certificate containing detailed **Job Duties** including three years as Charge Nurse/Staff Nurse with M.Sc. Nursing **or** four years' experience as Charge Nurse with B.Sc. (Nursing) Post Registered Nurse **or** five years' experience as Charge Nurse with B.Sc. Nursing (Generic) **or** five years' experience as Charge Nurse/Staff Nurse with Registered Nurse and Registered Midwife with Diploma in Ward Management.
  - a. Candidates who do not possess requisite practical experience as mentioned above according the Service Rules will not be eligible even they had qualified written test / examination.
  - b. Experience in private hospitals shall be accepted if such hospital is registered with Punjab Healthcare Commission, PMC/PMDC or any other Regulatory Authority.
10. Valid Registration from Pakistan Nursing Council.
11. Domicile Certificate issued on or before the closing date.
12. Departmental Permission Certificate issued from Appointing Authority in case of Government employees.
13. Disability Certificate (in case of Special Person) from the Provincial Council for Rehabilitation of Disabled Persons of Social Welfare Department issued on or before the Closing Date of submission of applications for the subject post.

**ATTENTION**

Candidates are directed to visit / read relevant FAQs and instructions on PPSC website regarding alternate solution if they do not possess or lost any of their documents like original Domicile, Percentage Certificate or other queries.

**WARNING:-**

All the Candidates are strictly warned that in case of concealment of any information, they will not be allowed to appear in the interview.

-----**END OF DOCUMENT**-----